

## Jonesfield Township Meeting Minutes

July 19, 2021

PRESENT: Brown, Nock, Parker, Glazier, and Stanley

ABSENT: None

GUESTS: Jon Johnson- Burnham & Flowers representative, Mark Gath – Planning Commission Chair, Rochelle Siler, Larry Fleming, and Ruth Coppens – Jonesfield Township residents

PERMITS: None.

I. Pledge of Allegiance

II. Public Comment – None.

III. Call to Order of the Jonesfield Township Regular board meeting – Supervisor Brown called the regular board meeting to order at 7:02 p.m.

IV. Additions to Agenda – None.

V. Approval of meeting minutes from June 21, 2021 Board Meeting – Trustee Glazier made a motion to accept the meeting minutes. Treasurer Parker second. Carried.

Approval of meeting minutes from June 21, 2021 Special Board Meeting – Trustee Nock made a motion to accept the meeting minutes. Supervisor Brown second. Carried.

VI. Special Guest: Jon Johnson from Burnham and Flowers to review our insurance policy – Jon Johnson from Burnham & Flowers reviewed the Participating Plan Proposal to the board. Reviewing each section and taking questions from the board members. Discussion was held by board members regarding if any changes were needed. It was decided to renew policy as the previous year's policy.

VII. Reports:

a. Treasurer – General Fund - \$113,980.28, Trash Fund - \$57,112.27, Police Fund - \$82,168.38, Water Fund - \$218,979.82, and Wind Energy Fund - \$16,848.72.

Motion made by Clerk Stanley to approve Treasurer Report. Second by Trustee

Nock. Roll call vote: Ayes – Brown, Nock, Parker, Glazier and Stanley. Nays – None. Carried.

b. Jim Gray – Zoning and Code Enforcement – None.

VIII. Reports: Planning Commission, Waste Authority, Saga (GIS)

- a. Planning Commission – Planning Commission Chair, Mark Gath reported that at the last Planning Commission meeting the open positions of Secretary and Chair were officially filled by Mark Gath as Chair and Derek Painter as Secretary.
- b. Waste Authority – Trustee Glazier reported that at the last MMWA meeting they reviewed the audit report. Next meeting is scheduled for October 11, 2021
- c. Saga (GIS) – Supervisor Brown reported that at the last meeting they started to review the bylaws for the GIS. No date for next meeting.

IX. Informational Items:

- a. Rochelle Siler has filed a request for an Administrative Review of actions taken by the Zoning Coordinator and Spicer Engineering as our delegate related to the Meridian Wind Park. A ZBA Special Meeting is scheduled for July 29 at 6 pm to address this request. Supervisor Brown informed the board members of the upcoming special meeting of the Zoning Board of Appeals. It is scheduled for July 29, 2021 at 6 p.m.
- b. Zoning Board of Appeals change in membership due to Dick Bluemer leaving Planning Commission – Supervisor Brown announced that Ruth Coppens is resigning as Chairman of the ZBA. Motion was made by Clerk Stanley to accept Mark Gath, New Planning Commission Chairman, as the replacement for Dick Bluemer on the Zoning Board of Appeals. Second by Treasurer Parker. Clerk Stanley held roll call vote: Ayes – Brown, Parker, Glazier, Nock and Stanley. Nays – None. Carried.

Motion made by Supervisor Brown to accept Larry Tibbits as the new Chairman of the Zoning Board of Appeals as replacement of Ruth Coppens. Second by Trustee Nock. Clerk Stanley held roll call vote: Ayes: Brown, Parker, Glazier, Nock and Stanley. Nays – None. Carried.

Motion made by Treasurer Parker to accept Supervisor Brown as the Board Representative for the Zoning Board of Appeals. Second by Trustee Glazier. Clerk Stanley held roll call vote: Ayes: Brown, Parker, Glazier, Nock and Stanley. Nays – None. Carried.

- c. July Board of Review is scheduled for July 20<sup>th</sup> at 11 am – Supervisor Brown announced to the board that the July Board of Review is scheduled for July 20, 2021 at 11:00 a.m.

- d. Hall roof repair assessments results – Supervisor Brown made board aware that we are continuing to have issues with the hall roof leaking when we experience heavy rains. Representative from roofing company feels that it could be leaking around an old window that is in the upstairs portion of the hall. They also informed Supervisor Brown that they noticed that there is a crack in the old chimney and this could also be a possibly for the leak. Supervisor Brown is looking for suggestions as to who to contact to look into this situation.
- e. Update on Meridian Wind Park – Supervisor Brown announced that there will be no changes in the progress of the Meridian Wind Project till after the Special Meeting of the Administrative Review of the Zoning Board.

X. Discussion Items:

- a. Floor cleaner needs addressed for repair or replacement – Supervisor Brown informed the board that the floor cleaner has been picked up by a repair company to be assessed. Company has been informed to contact Brown with estimated cost to repair. Not sure if it is going to be able to be repaired.
- b. Presentation and adoption of MTA “Principles of Governance” – Clerk Stanley presented the board members with a Principles of Governance policy from the Michigan Township Association. Discussion was held on this policy. It was agreed that the board members would sign and abide by this policy. Policy will be posted at the Township Office.
- c. Roundtable for the good of the township – None.
- d. Zoning Fee schedule changes needed to cover costs incurred by township – Supervisor Brown presented board members with an updated Zoning Fee Schedule. Due to the increasing costs occurred by the township for any Zoning filing, an updated fee schedule is needed. Discussion was held regarding the changes. It was agreed by the board to make an adjustment on the proposed fee schedule.

XI. Action Items:

- a. Motion to pay bills – Treasurer Parker made a motion to pay bills of General Fund - \$14,214.82; Trash Fund - \$4,456.85; Police Fund - \$288.00; and Wind Energy Fund - \$40,4665.50. Total bills paid equal \$ 59,615.17. Second by Trustee Glazier. Carried.
- b. Motion to adopt resolution for zoning permit fee changes – Supervisor Brown made a motion to accept the updated Zoning Fee Schedule with the adjustments discussed. Second by Clerk Stanley. Carried. Clerk Stanley held roll call vote. Ayes: Glazier, Parker, Brown, Nock and Stanley. Nays: none.
- c. Motion to renew Insurance Policy – Motion made by Clerk Stanley to accept proposed insurance renewal policy. Second by Trustee Nock. Carried.

XII. Extended Public Comment – Rochelle Siler asked questions regarding the increase of the Zoning fees. Rochelle stated that she felt the Township Board should be more respectful of the township residents with regard to the increase of zoning fees.

XIII. Next Regular Board Meeting: Monday, August 15, 2021 @ 7:00 p.m.

Motion made by Trustee Glazier to adjourn meeting at 8:32 p.m. Second by Trustee Nock.  
Carried.

Signed,

Marcia J. Stanley  
Jonesfield Township Clerk