

Jonesfield Township Meeting Minutes

November 16, 2020

Supervisor Larry Tibbits called the Regular Board Meeting to order at 6:00 p.m. with the pledge of allegiance to the flag.

PRESENT: Tibbits, Nock, Parker, Glazier, and Stanley

ABSENT: None

GUESTS: Ruth Coppens – Zoning Board Chair, Larry Fleming – Jonesfield Township Assessor, Jacob Polzin – Jonesfield/Village of Merrill Police Officer, Richard Bluemer – Planning Commission Chair, Jim Gray – Zoning Administrator, and Rochelle Siler and Stanley Brown - Jonesfield Township residents.

PERMITS: Electrical Permit # 18-20-J (Moulton), Electrical Permit # 07-20-J (Gager, Jr), LP Tank Permit # 18-20-J (Moulton).

- I. Pledge of Allegiance
- II. Public Comment – Limit to 3 minutes - None.
- III. Addition to Agenda – None.
- IV. Approval of minutes from October 19, 2020 Board Meeting – Motion made by Trustee Glazier to accept meeting minutes. Second by Trustee Nock. Carried.
- V. Reports:
 - a. Treasurer – General Fund - \$111,984.31, Trash Fund - \$43,882.57, Police Fund - \$42,893.60, Water Fund - \$158,721.62, and Wind Energy Fund - \$100,808.54
 - b. Officer Report – Officer Polzen stated that they are having a rash of mailboxes being smashed in the area. He also stated that with the school being closed, it has been kind of quiet.
 - c. Jim Gray – Zoning and Code Enforcement – Jim Gray stated that there have not been any calls in this last month. The Meridian Road project is being cleaned up. Discussion was held on property located on Moulton Road. There is a pallet fence being built and it is believed that there are people living in the trailer in the driveway. Jim will investigate.
- VI. Reports: Planning Commission, Waste Authority, Saga (GIS)
 - a. Planning Commission – November 12, 2020 Special Use Public Hearing was held. Trustee Nock reported that The Conflict of Interest was updated. Attorneys

Fahey, Schultz Burzych Rhodes, Spicer Engineering, and DTE were present at hearing. Resolution that was presented by attorneys had amendments in it that the Planning Commission had not had time to review. So Special Use Permit was tabled to give the Planning Commission time to review. A new meeting was scheduled for November 18, 2020 at 7:00 p.m. to complete Special Use Permit.

- b. Waste Authority – Meeting that was scheduled for November 16, 2020 was cancelled. With Supervisor Tibbits leaving the township board a new representative will be needed for this group. Trustee Glazier volunteered to be the representative for Jonesfield Township.
- c. Saga (GIS) – With Supervisor Tibbits leaving the township board a representative will be needed for this group. Jim Gray, Zoning Administrator has offered to be the representative for Jonesfield Township.

VII. Informational Items

- a. DTE Special Use Update – this was already discussed by Trustee Nock under the Planning Commission meeting information.
- b. Jim Gray’s Building Official Proposal – With the retirement of Building Inspector George Kipfmiller at year end, the board members were presented with a proposal from Jim Gray to be the replacement of Building Inspector. Discussion was held on the details of this proposal.
- c. Tom Verellen – Plumbing and Mechanical Inspector Resignation – The board members were presented with the resignation letter from Tom Verellen with it being effective December 31, 2020. Tom also made a recommendation for a replacement for this position. Discussion was held regarding the resignation and the recommendation.
- d. Quarterly Financials – Marcia – Clerk Stanley presented the board with the quarterly financials ending September 30, 2020. Discussion was held regarding this information. Clerk Stanley made a request to adjust the budget for line items that are over budget. Motion was made by Treasurer Parker to approve the moving of \$1,000 from Building Grounds – Janitorial to Hall Rental Refunds. Also, the move of \$100.00 from Supervisor Travel & Expense to Public Works to the Website line item. Seconded by Trustee Nock. Carried.

VIII. Discussion Items:

- a. Election Report – Marcia – Clerk Stanley reported that the township saw a record number of voters for the November 2020 election with a total of 983 votes tabulated. The township currently has a total of 1,317 voters. Clerk Stanley formally thanked the election workers for their hard work on an exceptionally long, busy day. They were amazing.

- b. Gardner Provenzano Thomas & Luplow Audit Discussion – The formal audit letter from the auditors, Gardner Provenzano Thomas & Luplow was given to the board members for their review. Discussion was held by the board members regarding their comments.
- c. New Township Board Oath of Office – The date of Friday, November 20, 2020 at noon was set for the change of board members. The new officers will be sworn in at this time.
- d. Roundtable for the good of the township – Supervisor Tibbits made the board aware of the request from Helen Laurenz for a PA116 partial forgiveness release for a property split that will be used as a substation for the wind energy project. A special board meeting was scheduled for Thursday, November 19, 2020 at 7:00 p.m to review this request. This meeting will be held virtually per the new state requirements.
- e. Thank you to Supervisor Tibbits – Trustee Nock wanted to formally thank Supervisor Tibbits on behalf of the board, for his outstanding service as Township Supervisor and wished him well on his new endeavors.

IX. Action Items:

- a. Motion to pay bills – Treasurer Parker made motion to pay bills – General Fund - \$63,326.03, Police Fund - \$213.00, Trash Fund - \$4,533.27, Water Fund - \$0.00, Wind Energy Fund - \$39,237.13. Total bills equaling \$107,309.43. Second by Supervisor Tibbits. Carried.

- X. Extended Public Comment – Rochelle Siler requested that she be able to have a power point presentation at the next Planning Commission on Wednesday, November 18, 2020.

- XI. Next Regular Board Meeting: Monday, December 21, 2020 @ 6:00 p.m.

Motion made by Clerk Stanley to adjourn meeting at 7:05 p.m. Second by Supervisor Tibbits. Carried.

Signed,

Marcia J. Stanley
Jonesfield Township Clerk